



WACUHO 2017-18 Executive Meeting
October 5th and 6th, 2017
10am – 6pm Thursday, 8am-4pm Friday

- I. Teambuilder
- II. Executive Committee Book Club – Teaching to Transgress
- III. Roll Call and establishment of Quorum
- IV. Call to order
- V. Agenda Review
 - A. Additions, deletions, changes
- VI. Approve meeting minutes:
 - A. September 15, 2017
- VII. Official Liaison Reports:
 - A. Rachel – Northern RAP
 - B. Steph – Central RAP, WNPOC (with Crystal)
 - C. Kate – Southern RAP, Hawaii
 - D. Jenna – Finance Advisory Committee
 - E. Jocelyn - EDA
 - F. Chris – New Professionals (with Rachel)
 - G. Crystal –Mid-Level Managers (Task Force on Equity and Inclusion on agenda)
 - H. Melissa –Women of WACUHO, Historian/Archivist
 - I. Jen – Strategic Planning Task Force, By-Laws
 1. Strategic Planning:
 - a. Assessment/Research
 - b. Mission/Values/Goals
 - c. Exec committee restructure
 - d. Onboarding plan for chairs and execs
 - J. Dave – Awards & Recognition, Nominations, Time & Place, Central Office Task Force (Central Office on the agenda)
 - K. tyler –Past Presidents, (WACE 2018 on agenda), ACUHO-I, ACUHO-I Foundation (on agenda)
- VIII. Old Business
 - A. Marketing and Communications Coordinator process - Jenna
 - B. Equity and Inclusion Initiatives:
 1. Climate Assessment Survey – Crystal
 - a. Review questions
 2. Anonymous Reporting Mechanism for incidents of marginalization- Chris and Erica
 - a. Launch date?
 - b. Implementation for the RAPS
 3. Letter to congress – Crystal
 4. Gender and Sexuality Minority Network proposal
 5. Presidential Apprenticeship – tyler (tabled)
 - C. WACE 2019 Updates - Dave
 - D. ACUHO-I Central Office updates:
 1. Reg software
 2. Non profit status - Jenna

3. Switching Banks? - Jenna
 - a. Getting FAC input
4. Tax return – Jenna
5. Cindy’s updates - tyler
- E. Financial Plan for the next 10 years – Finance Advisory Committee – Jenna
 1. Workgroup charge:
 - a. Develop 5 year fiscal plan
 - b. Support Jenna in developing the 2018-2019 budget
 2. Initial draft to Execs for January in person meeting
- F. Webinars – Top 5 WACE 2017 programs - Erica
 1. Options for hosting
- G. Web hosting Platform discussion and recommendation - Erica
- H. Mid-Level Manager definition – charge for the MLM network
- I. New Professionals definition - Rachel
- J. Welcome Wagon for professionals new to the region – Jen
 1. WAVES listerv – is there a way to ask if they are a new professional or new to region and automatically email out welcome wagon?
- K. Website Development Policy – Chris and Erica
- L. Corporate Partners revision (accepting donations from non-corporate partners) – tyler
- M. WACE 2018 Updates - tyler (***time certain - Maggie and Michaële joining us 11am Friday***)

IX. New Business

- A. Quick response protocol - tyler
- B. Awards and Recognition - Dave
- C. RAPs – creating workgroup/task force
 1. SJSU process
 2. Future Bid process
 3. Budget process
 4. Hosts
- D. Potential By-Law changes for the 2018 Annual Conference - Jen
 1. Task Force on Equity and Inclusion – making this a by-law
 2. Membership definition – inclusivity, grad students, folx outside the field, etc
 3. Climate assessment – institutionalizing it
 4. Executive committee training on inclusion
 5. Mission, Values and Goals of the organization -changing
 6. Executive committee structure
 - a. Impact on RAPs
- E. Review of other housing related professional Associations – tyler
- F. ACUHO-I Foundation partnerships - Samuel (time certain -TBD)

X. Review and Confirm Important Dates - tyler

- A. In-person meeting: January 24-26th at UC Santa Barbara
- B. Next phone meetings
- C. Waves Deadlines – Jocelyn (always 11th of the month to be published on the 15th)
- D. To Do List from current meeting– Melissa
- E. Other Important Dates and Events (attached to this agenda)

*Items denoted with star are items we need to make sure we get to before we finish

IMPORTANT DATES 2017 - 2018		
Fall Executive Committee Meeting	October 5-6, 2017 10am-6pm Thursday 8am-4pm Friday	Santa Cruz
ACUHO-I Biz Ops Conference	October 2-4, 2017	Atlanta, GA
ACUHO-I Housing Facilities Conference	October 16-19, 2017	Atlanta, GA
ACUHO-I Academic Initiatives Conference	October 28-30, 2017	Atlanta, GA
Northern RAP	?	?
Western Regional Careers in Student Affairs Day	October 7, 2017	UC Irvine
Central RAP	November 18, 2017	CSU Channel Islands
Southern RAP	November 4, 2017	CSU San Bernardino
PACURH	November 10-12, 2017	
Social Justice Training Institute	December 2017	San Diego, CA
ACUHO-I Senior Housing Officer Institute	January 2018 (TBD)	TBD
Winter Executive Committee Meeting	January 24-26 th , 2018	UCSB
PACURH No Frills Conference		
WoW Drive In Conference(s)	TBD	TBD
2018 NASPA/ACUHO-I Placement Exchange	February 28- March 4, 2018	Philadelphia, PA
2018 NASPA Annual Conference	March 4-7, 2018	Philadelphia, PA
2018 ACPA Annual Convention	March 11-14, 2018	Houston, TX
Pre-WACE Exec Meeting	March 24, 2018	San Diego Hilton on Mission Bay
2018 WACUHO Annual Conference	March 25-28, 2018	San Diego Hilton on Mission Bay
ACUHO-I Mid-Level Managers Leadership Institute	April 2018 (TBD)	
Transition Meeting Current & Incoming Exec	June 2018	?
Transition Meeting Incoming Exec	June 2018	?
2018 ACUHO-I	July 7 - 10, 2018	Denver, CO
ACUHO-I NHTI	2018	
ACUHO-I Professional Standards Institute	2018	
	FUTURE DATES	
2019 ACPA Annual Convention	March 3-6, 2019	Boston, MA
2019 NASPA/ACUHO-I Placement Exchange	March 6-10, 2019	Los Angeles, CA
2019 NASPA Annual Conference	March 9-13, 2019	Los Angeles, CA
2019 WACUHO Annual Conference	April 14-17, 2019	Oakland, CA
2019 ACUHO-I	June 22-25, 2019	Toronto, Canada